

DONATING COMPUTER EQUIPMENT TO DANENET

Due to limited resources (primarily financial and space), DANENet may only accept the following donations:

LAPTOPS: must be fully operational, include power cord, and need no repair. We can take laptops newer than 2015 (running Windows 10) or MacBooks newer than 2010. Minimum specs for PCs running Windows:

- 4 GB RAM
- 250 GB hard drive

(To check your PC hardware specs, click on the Windows Start button, then click on Settings (the gear icon). In the Settings menu, click on System. Scroll down and click on About. On this screen, you should see specs for your processor, Memory (RAM), and other system info.)

KEYBOARDS & MICE: fully functional, preferably wired/USB.

OTHER ITEMS: Fully functional tablets, Apple devices newer than 2010, monitors over 22" if they have HDMI, RAM/DIMMS for desktops or laptops, USB hubs, SSD drives, wireless USB adapters, surge protectors, flash drives (128GB or larger), routers/wireless routers and switches. Have something not on this list but you *really* think we'd want it? Email info@danenet.org or call (608) 274-3107 ext 3 and talk to Shawn.

BEFORE YOU DONATE

1. **Please clean/wipe down your devices** with a soft microfiber cloth or wipes safe for tech equipment. If your device is sticky or so dirty you don't know how to (or want to) clean it, please don't donate it.
2. **Test your equipment** to make sure it works.
3. **Save your files** to another device or the Cloud.
4. If you are able, please **factory reset your device**. To reset your PC:
 - a. Go to Settings, and then tap Change PC settings.
 - b. Tap or click Update and recovery, and then tap or click Recovery.
 - c. Under Remove everything and reinstall Windows, tap or click Get started.
 - d. Follow the instructions on the screen.
 - e. When asked to choose whether you want to erase data quickly or thoroughly, choose thoroughly.

Please don't remove the hard drive from your laptops; we run Kill Disk hard drive erasure software to securely format hard drives without any possibility of data recovery. If you absolutely must remove your hard drive before donating your laptop, we ask for \$60 to cover cost of a replacement. Thank you for being awesome!